

**I/T PROJECT OVERSIGHT COMMITTEE
MONTHLY MEETING
AGENDA**

September 2, 2004

- 1:30 Call to order
- 1:30 - 2:00 Discussion with CIO
- 2:00 - 2:15 Review of minutes, committee decisions and Action Items from
 August 5th meeting
- 2:15 - 3:00 Presentation of the Taxation Unified Tax system project with
 Executive sponsor, Tom Summers and project manager Dave
 Haws
- 3:00 - 3:15 Review of the Education SAIN project IPR with the project
 manager, Paul LaMarca
- 3:15 - 3:30 Status update and review of the Education Child Nutrition
 project IPR and Deliverables schedule with the project
 manager, Randel Stevens
- 3:30 - 3:35 Review of the monthly Real Estate Licensing IPR
- 3:35 - 3:40 Review of the monthly DETR Contributions Redesign IPR and
 quarterly risk management report
- 3:40 - 3:50 Review of the MHDS AIMS to Avatar replacement project
 IPR, Deliverables schedule and quarterly risk management
 report
- 3:50 - 3:55 Review of the DCFS AIMS to Avatar replacement project IPR,
 Deliverables payment schedule
- 3:55 - 4:00 Review of the DoIT Microwave project IPRs

- 4:05 - 4:10 Review of the monthly DHCFP DSS Closeout Report
- 4:10 - 4:15 Review of the monthly Wildlife Licensing CSPEC, Deliverables schedule, vendor status
- 4:15 - 4:25 Discussion Items:
- PSP review of PSP 9.03
 - Delete 9F01 CSPEC Form and 9F02 CSPEC Guide
 - For October meeting:
 - Review and update 9F06 IPR form
 - Develop 9F0x IPR Guide
- 4:25 - 4:30 Review of upcoming projects for ITPOC oversight in October
- DETR Adjudication Process
- 4:30 Adjourn
- NOTE: Future meetings all to be held at the Executive Board room at the State Library on the first Thursday of every month.
Next meeting: 10/7/04